

Field Name	Length	Format	Description
**MERS Division Number	6	String	MERS Division Number
**Social Security Number	9	String	Social Security Number (No Dashes XXXXXXXXX)
**Full Name (Last, First)	30	String	Last Name, First Name
**Address	40	String	Street Address
Address 2	40	String	Apartment number, PO box, etc.
**City	28	String	City
**State	2	String	State abbreviation
**Zip	9	String	Zip + 4
Email Address	50	String	
**Date of Birth	10	Date	mm/dd/yyyy
**Original Date of Hire	10	Date	mm/dd/yyyy
Date of Eligibility	10	Date	mm/dd/yyyy
Date of Rehire	10	Date	mm/dd/yyyy
Date of Termination	10	Date	mm/dd/yyyy
**Participant Status	1	String	A-Active; T-Terminated; I-Inactive
Pay Period Hours	10	String	Hour worked during reporting period
Pay Period Compensation	10	String	Compensation earned during reporting period
DC Employer Contribution	10	String	Employer contribution amount
DC Employee Pre-Tax	10	String	Employee mandatory pre-tax contribution amount
DC Voluntary Employee Contribution	10	String	Employee post-tax contribution amount
457 Employer Contribution	10	String	Employer contribution amount
457 Employee Pre-Tax	10	String	Employee voluntary pre-tax contribution amount
457 Roth Employee Contribution	10	String	Employee voluntary Roth contribution amount
DC Loan Number 1	2	String	Assigned loan number
DC Loan Amount 1	10	String	Loan payment associated with loan number in previous column
DC Loan Number 2	2	String	Assigned loan number
DC Loan Amount 2	10	String	Loan payment associated with loan number in previous column
457 Loan Number 1	2	String	Assigned loan number
457 Loan Amount 2	10	String	Loan payment associated with loan number in previous column
457 Loan Number 2	2	String	Assigned loan number
457 Loan Amount 2	10	String	Loan payment associated with loan number in previous column
**Denotes required field			