



Psychiatric Medical Report

Retain a copy for your records

Please **PRINT** or **TYPE**.

This report must confirm the diagnosis and severity of the impairment for reviewers who may not see the patient. Accurate and complete information is crucial to the disability decision. A psychiatric *disability* examination and report differs in content from the usual psychiatric examination and report used for diagnostic and *treatment* purposes. The disability report requires objective clinical evidence, including complete mental status observations. Opinions must be supported by specific clinical observations. The diagnosis should be determined by the clinical findings as observed during the examination and substantiated in this report rather than on history or undocumented conclusions.

1. Patient information

Last name*	First name*	Last four digits of SSN*	Phone number (with area code)*
Mailing address*			
City*		State*	Zip code*
Email address			
Name of employer*			Employer number

2. Complaints and Symptoms

Obtain from claimant and/or third party. Discuss any discrepancies between patient's statements and that of third party. Please identify relationship of third party.

HISTORY OF ILLNESS	Approximate date illness began	Has illness caused weight gain/loss? <input type="checkbox"/> Yes <input type="checkbox"/> No	Has illness caused insomnia? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Describe any personality change, mood swings, etc.		
	Describe effect of illness on work.		
	Describe any further characteristics of illness.		

Psychiatric Medical Report

Patient's last name

Last four digits of SSN*

MEDICATIONS

List treatment/medications: Treating sources (i.e. physicians, hospitals, clinics), medications prescribed, compliance, any side effects, response to all treatment.

PERSONAL HISTORY

Describe how childhood, school, marriage, work, illness, alcohol, prison, etc. have impacted patient's current condition.

3. Daily Functioning

To be completed by physician based on examination of claimant and/or interviewing a third party. If a third party accompanies patient to the examination, indicated who provided the information. Also discuss any discrepancy between patient's statements and that of third party. Comment on patient's ability to function independently and appropriately and whether the activity can be maintained on a sustained basis. Describe any examples observed.

SOCIAL

How does patient get along with and communicate with family members, neighbors, co-workers, employees? Describe any special considerations given. How did patient relate to you and your staff:

INTERESTS

Describe patient's interests. How has the illness affected their interests? Are interests realistic, grandiose, or manifestations of a delusional system?

ACTIVITIES

Describe patient's typical day – Shopping, house/car repairs, church, household chores, work, recreation. Consider frequency, independence, appropriateness, sustainability, and effectiveness of these activities during the course of the illness. How effectively does the patient care for basic needs of food, clothing, shelter? Does someone else provide these basic needs?

Psychiatric Medical Report

Patient's last name

Last four digits of SSN*

OBSERVATIONS

Give details of visit. Was patient alone or accompanied? Describe height/weight, gait, posture, manners, clothing, hygiene, punctuality, memory. Explain any assistance required in preparing for appointment (bathing, dressing, etc.).

ATTITUDE-BEHAVIOR

Describe patient's contact with reality, self-esteem, motor activity, hyperactivity, retardation, degree of autonomy/dependence, motivation, insight, tendency to exaggerate/minimize symptoms. Was patient relaxed, pleasant, unusual in any way?

MENTAL ACTIVITY

Consider speech and mark all that apply:

Spontaneous
 Pressured
 Blocked
 Slow
 Illogical
 Well organized
 Vague
 Circumstantial

Explain any boxes checked above. Give examples of mental activity.

EMOTIONAL REACTION

Consider emotional state and mark all that apply:

Depressed
 Fearful
 Elated
 Flat
 Angry
 Blunt
 Suspicious
 Friendly

Explain any boxes checked above. Describe emotional reaction to visit.

MENTAL TREND

Consider trends and content of thought. Mark all that apply:

Hallucinations
 Suicidal thoughts
 Delusions
 Unusual Powers
 Persecutions
 Worthlessness
 Obsessions
 Sleep Disorders
 Thoughts controlled by others

Explain any boxes checked above. Describe emotional reaction to visit.

Psychiatric Medical Report

Patient's last name

Last four digits of SSN*

4. Psychiatric Capabilities

	Level of Impairment	Explanation <i>(all must be addressed)</i>
Ability to comprehend and follow instructions	<input type="checkbox"/> None <input type="checkbox"/> Slight <input type="checkbox"/> Moderate <input type="checkbox"/> Marked	
Ability to perform simple and repetitive tasks	<input type="checkbox"/> None <input type="checkbox"/> Slight <input type="checkbox"/> Moderate <input type="checkbox"/> Marked	
Ability to maintain work pace appropriate to a given workload	<input type="checkbox"/> None <input type="checkbox"/> Slight <input type="checkbox"/> Moderate <input type="checkbox"/> Marked	
Ability to perform complex or varied tasks	<input type="checkbox"/> None <input type="checkbox"/> Slight <input type="checkbox"/> Moderate <input type="checkbox"/> Marked	
Ability to relate to other people beyond giving and receiving instructions	<input type="checkbox"/> None <input type="checkbox"/> Slight <input type="checkbox"/> Moderate <input type="checkbox"/> Marked	
Ability to influence people	<input type="checkbox"/> None <input type="checkbox"/> Slight <input type="checkbox"/> Moderate <input type="checkbox"/> Marked	
Ability to make generalizations, evaluations, or decisions without immediate supervision	<input type="checkbox"/> None <input type="checkbox"/> Slight <input type="checkbox"/> Moderate <input type="checkbox"/> Marked	
Ability to to accept and carry out responsibility for direction, control, and planning	<input type="checkbox"/> None <input type="checkbox"/> Slight <input type="checkbox"/> Moderate <input type="checkbox"/> Marked	

Psychiatric Medical Report

Patient's last name

Last four digits of SSN*

5. Diagnosis

DSM-IV (or current DSM) definitions, in numerical form, must be included with the diagnosis.

AXIS I

AXIS II

AXIS III

AXIS IV

AXIS V

6. Disability Opinion

1. Is the person disabled from performing their job? Yes No
2. Is the disability temporary or permanent?
3. Was the person's performance of job duties the proximate cause of their disability? Yes No
4. Has the person exhausted reasonable treatment options? Yes No

Additional comments may be attached as needed.

7. Physician's signature

Physician's name (print or type)*

Date patient first seen*

Date patient last seen*

Physician's mailing address*

Phone number (with area code)*

Physician's city*

State*

Zip*

Specialty*

Signature of physician*

Date (mm/dd/yyyy)*

Data collected on this form will be used by MERS staff for identification and documentation only.

* Required field

Please mail or fax this form to MERS at:

Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, MI 48917
Fax: 517.703.9706

Questions? Please contact us at 800.767.6377.

If you have speech or hearing difficulties and need assistance completing this form, contact the Michigan Relay Center at 800.649.3777. If you have other disabilities, contact MERS at 800.767.6377 to request special accommodations.